



American Legion

Orcutt Post 534

145 W. Clark Avenue, Orcutt CA 93455 * 805-937-0651 * <http://post534.org/>

Orcutt Post 534 – Post Rules

Date Post Rules Accepted: December 12, 2007

- 1) Entrance to Orcutt Post 534 is limited to members of The American Legion and recognized auxiliary organizations. A guest may be admitted when accompanied by a current member of The American Legion or said organizations. Members must sign in their guests. Members are responsible for their guest and may not leave before guests.
- 2) The amount of the annual membership dues shall be determined and fixed by the Post executive committee. The current amount of annual membership dues is \$30.
- 3) The Post bartender has authority to refuse service to any person that is determined to be engaging in misconduct or disruptive activities. Loud, boisterous, or profane language will not be tolerated in the Post. The bartender may order any person engaging in misconduct, disruptive activities or loud, boisterous or profane language to leave the premises.
- 4) Public criticism of Post officers, employees or operations is inappropriate. However, legitimate concerns about the behavior of Post officers, the behavior of employees or Post operations in general should be brought before the Executive Committee, either in person or in writing, for due consideration. The findings and decisions of the Executive Committee on such matters shall be final and binding.
- 5) Any member or guest removing, damaging, or destroying Post property will pay to fully repair the damaged property or pay the full replacement value for property destroyed, damaged beyond repair or not returned to the Post.
- 6) Orcutt Post 534 will be closed on Christmas Day and Thanksgiving Day. The Post may also be closed when special Post events are held away from the Post.
- 7) American Legion members are required to attend the regular monthly Post meeting if they are on the premises during said meeting. Bar service and the use of all entertainment devices at the Post shall be suspended during the regular monthly Post meeting. Drinking of any kind of beverage containing alcohol by members attending the regular Post meeting is prohibited.
- 8) Beverages containing alcohol shall not be taken from the Post's premises at any time.
- 9) Positively no beverage containing alcohol shall be served to or consumed by any minor person under any circumstance. Minor persons are not allowed to sit at the bar.
- 10) The Post commander shall determine members and employees authorized to have Post keys.
- 11) A \$25 deposit is required for use of Post equipment used off the Post premise. No deposit required for use of medical equipment or supplies. All equipment must be signed out and in by a Post Officer.
- 12) The Post committee for dispersing funds to a needy veteran or veterans shall be composed of Commander, Finance Officer, Adjutant, and Service Officer. Two members of this committee can agree to disperse \$25 per needy veteran during a calendar quarter. The cumulative amount of such disbursements to all needy veterans shall not exceed \$150 per calendar quarter.
- 13) The executive committee is authorized in an emergency to spend up to \$1,000 between regular Post membership meetings.
- 14) An operating bank shall be issued to the following to cover the cost of Post operations. Such bank to be replenished upon a proper accounting of money expended to the Finance Officer.
 - a. Ways & Means Officer \$300
 - b. Second Vice-Commander \$300
 - c. Building Maintenance Supervisor, appointed by the Commander \$200
 - d. Adjutant \$200
- 15) Limit of check cashing privilege at the bar shall be at the discretion of the bar tender. In the case of a check being returned for non sufficient funds the fee shall be \$10 more than the current bank non sufficient fund fee.
- 16) Members of the Post may place items on the Post 534 Bulletin Board. However, the Adjutant will ensure that all items are placed in an orderly manner in compliance with the following priority schedule and is authorized to remove any items not in compliance.
 - First – Items relating to activities and functions of Post 534.
 - Second – Items relating to The American Legion and recognized auxiliary organizations.
 - Third – Items relating to veterans affairs
 - Fourth – Items relating to other local veteran's organizations and community organizations.